

Instruction Sheet for Articles of Organization for Domestic Limited Liability Company (LLC)
Form DLC-1, Ver. 7, February 2020.

Use this instruction to draft articles of organization for your LLC; or use the Articles of Organization on page 2. This will establish your new Limited Liability Company in the District of Columbia.

ENTITY TYPE / AUTHORITY	FILING FEE
Domestic Limited Liability Company: § 29-802.01 . & 29-102.01	Refer to Corporate Fee Schedule posted online;

1. Name of the limited liability company. The name of a limited liability company other than a professional limited liability company shall contain the words "limited liability company" or "limited company" or the abbreviation "L.L.C.", "LLC", "L.C.", or "LC".

The name of a professional limited liability company shall contain the words "professional limited liability company" or the abbreviation "P.L.L.C." or "PLLC". Provide description of professional service under Item 6.

2. The street address of the initial principal office.

3. Registered Agent's name and address in the District Columbia.

4. Statement that the limited liability company has at least one member.

5. Effective date of the articles. If no date is selected (date must be current date or up to 90 days in advance but not in the past) then filing date becomes the effective date.

6. Miscellaneous provisions.

Additional details and optional provisions may be included in this section such as organization's purpose (for PLLCs) or series LLC language as shown below:

- "If the company will have one or more series that is treated as a separate entity which limits the debts, obligations, and other liabilities to the assets of a particular series as provided in the operating agreement as authorized by § 29-802.06, a statement to that effect."
- For PLLCs include the specific professional service that must be one of the following: any type of personal service to the public which may be lawfully rendered only pursuant to a license and including the services performed by certified public accountants, attorneys, architects, health professionals as defined under D.C. Law 6-99; D.C. Official Code § 3-1201.01 (8), and professional engineers.

7.

State the names, residence and business addresses of each person (member and manager) whose aggregate share of direct or indirect, legal or beneficial ownership of a governance or total distributional interest of the entity:

(A) Exceeds 10 percent; or

(B) Does not exceed 10 percent; provided, that the person:

- (i) Controls the financial or operational decisions of such entity; or
- (ii) Has the ability to direct the day-to-day operations of such entity."

8.

Organizer's name, address, signature and date.

Mail all forms and required payment to:

Department of Consumer and Regulatory Affairs
 Corporations Division
 PO Box 92300
 Washington, DC 20090
Phone: (202) 442-4432

Corporate Online Services Information:

Many corporate filings are available by using CorpOnline Service.
 Go to CorpOnline site at <https://corponline.dcrd.dc.gov>, create the profile, access the online services main page and proceed.
 Online filers must pay by using the credit card.



GOVERNMENT OF THE
DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR

District of Columbia Government

Corporations Division

Articles of Organization for Domestic Limited Liability Company

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One or more persons acting as the organizers under the provisions of the Title 29 of D.C. Code (Business Organizations Act) adopt the following Articles of Organization:

1. Company name.

2. The street address of the initial principal office.

3. Registered agent's name and address in the District of Columbia.

4. The limited liability company has at least one member.

5. Effective date.

6. Miscellaneous provisions. (Include Language about Series LLC and Professional Service Description for PLLCs if applicable)

7. State the names and addresses of each person (member and manager) that has interest or control over this company (review instruction sheet for more information).

If you sign this form you agree that anyone who makes a false statement can be punished by criminal penalties of a fine up to \$1000, imprisonment up to 180 days, or both, under DCOC § 22-2405;

8. Organizer's Name & Address.

8A. Organizer's Signature and Date.

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Corporations Division
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Corporate Online Services Information:

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Online filers must pay by using the credit card.